



# COUNTY COMMISSION

BALDWIN COUNTY  
312 Courthouse Square, Suite 12  
BAY MINETTE, ALABAMA 36507  
(251) 937-0264  
Fax (251) 580-2500  
www.baldwincountyal.gov

*MEMBERS*  
DISTRICT 1. JAMES E. BALL  
2. JOE DAVIS, III  
3. BILLIE JO UNDERWOOD  
4. CHARLES F. GRUBER

September 14, 2020

Quadient Leasing USA, Inc.  
c/o Accurate Control Equipment, Inc.  
30652 Sgt E I Boots Thomas Drive  
Spanish Fort, AL 36527  
**ATTN:** Randall Stabb

**REFERENCE:** Lease of One (1) Postage Machine for the Baldwin County Central Annex  
Located in Robertsdale, Alabama

Dear Mr. Stabb:

The Baldwin County Commission during an emergency special meeting on September 14, 2020, approved the lease of one (1) postage machine off the State of Alabama bid for thirty-six (36) months for the Baldwin County Central Annex as follows:

**Central Annex – 22251 Palmer Street, Robertsdale, Alabama**

Neopost IX7 - IX-7 Series Base with Mixed Size Feeder, Sealer, Drop Tray & Ink Cartridge  
Neopost IXDS7 - Dynamic Weighing Platform for IX Series 7/7PRO Bases  
Neopost IXWP10 - IX Series 10lb. Weighing Platform  
Neopost IXDW10 - IX Series 5/7/7PRO Base 10lb. Differential Weighing  
Neopost WP10STDN - 10lb. Scale Stand for IXWP10, ISWP10 & INWP10  
Neopost DT-ECERT - e-Certify Configuration  
Neopost DT-ECERT2KAS - e-Certify Subscription – Level 3: includes up to 2,000 e-Certs per year. Overage charges are detailed in the attached Lease Addendum.  
Neopost Rate Protection  
Neopost Accounting Package  
Full Coverage Maintenance Contract  
Cost of \$1,522.05 per quarter – total of \$6,088.20 per year

Please find attached your copy of the executed Agreement. Quarterly billing will be required to the Baldwin County Commission, 312 Courthouse Square, Suite 11, Bay Minette, AL, 36507.

If you have any questions, please call the Purchasing Director, Wanda Gautney at (251) 580-2520.

Sincerely,

A handwritten signature in black ink that reads "Billie Jo Underwood". The signature is written in a cursive style with a large initial "B".

BILLIE JO UNDERWOOD, Chairman  
Baldwin County Commission

BJU:wg Item #BE-3

Attachment

cc: Wanda Gautney, Purchasing Director



**Section (A) Office Information**

Office Number	Office Name	Phone #	Date
601	Accurate Control Equipment Inc.	(251) 928-4976	08/13/2020

**Section (B) Billing Information**

Company Name	BALDWIN COUNTY COMMISSION		
DBA			
Billing Address	312 COURTHOUSE SQ STE 11		
City State Zip+4	BAY MINETTE	AL	36507-4809
Contact Name	FINANCE ACCOUNTS PAYABLE	Phone	(251) 937-9561
Contact Title		Fax	(251) 580-2536
Email Address		PO #	

**Section (C) Installation Information (if different from billing information)**

Company Name	BALDWIN COUNTY CENTRAL ANNEX		
Installation Address	22251 PALMER ST		
City State Zip+4	ROBERTSDALE	AL	36567-3067
Contact Name	KERRI GREEN	Phone	(251) 972-8555
Contact Title	COMMISSION EXECUTIVE ASS	Fax	(251) 580-2536
Email Address	kegreen@baldwincountyal.gov		
Main Post Office		PO 5-Digit Zip Code	

**Section (D) Products**

Qty	Model / Part Number	Description (include Serial Number, if applicable)
1	IX7	IX-7 Series Base w/ Mixed Size Feeder, Sealer, Drop Tray & Ink Cartridge
1	IXDS7	Dynamic Weighing Platform for IX Series 7/7PRO Bases
1	IXWP10	IX Series 10 lb Weighing Platform
1	IXDW10	IX Series 5/7/7PRO Base 10lb. Differential Weighing
1	WP10STDN	10lb Scale Stand for IXWP10, ISWP10 & INWP10
1	DT-ECERT	e-Certify Configuration Fee
1	DT-ECERT2KAS	e-Certify Subscription - Level 3 (up to 2,000 e-Certs per year).

**Section (E) Lease Payment Information & Schedule**

Tax Status: <input type="checkbox"/> Taxable <input checked="" type="checkbox"/> Tax Exempt <i>Certificate attached</i>	Number of Months First 36		Monthly Payment (Plus applicable taxes) \$507.35
	Billing Frequency: <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Annually		
Billing Method: <input type="checkbox"/> Standard <input checked="" type="checkbox"/> Arrears			
Current Lease Number: <b>N17093121</b>			
<input type="checkbox"/> ACH (Customer to submit authorization form)			

**Section (F) Postage Meter & Postage Funding Information**

Meter Model	IX7AI	Machine Model	IX7
Postage Funding Method: <input type="checkbox"/> Bill Me <input type="checkbox"/> Prepay by Check <input checked="" type="checkbox"/> ACH Debit (Submit customer authorization form) <input type="checkbox"/> OMAS <input type="checkbox"/> CPU (include authorization form)		Postage Funding Account: <input checked="" type="checkbox"/> POC <input type="checkbox"/> TMS <input type="checkbox"/> New <input checked="" type="checkbox"/> Existing	
Agency Code <input type="text"/> Sub Agency Code <input type="text"/>		Existing Account Number: <b>7209641</b>	

**Service Products (Check all that apply)**

<input checked="" type="checkbox"/> Online Postal Rates iMeter™ App (SP10)
<input checked="" type="checkbox"/> Online Postal Expense Manager iMeter™ App (SP20/NeoStats)
<input type="checkbox"/> Online E-Services iMeter™ App (SP30)
<input type="checkbox"/> NeoShip PLUS (EP70PLUS)
<input type="checkbox"/> NeoShip Install & User Guide (EP70GUIDES)
<input type="checkbox"/> RunMyMail <input type="checkbox"/> 3G/4G Cell Service
<input checked="" type="checkbox"/> Maintenance
<input checked="" type="checkbox"/> Installation/Training
<input type="checkbox"/> Software Support for premise (non-cloud) solutions

**Section (G) Approval**

Existing customers who currently fund the Postage account by ACH Debit will not be converted to the Postage Funding Account unless initial here \_\_\_\_\_.

This document consists of a Government Product Lease Agreement with Quadiant Leasing USA, Inc.; and a Postage Meter Rental Agreement, and Online Services and Software Agreement with Quadiant, Inc.; and a Postage Funding Account Agreement with Quadiant Finance USA, Inc. Your signature constitutes an offer to enter into such agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version Government-Equipment-Lease-Terms-USPS-Dealer-V1-2020), which are also available at [www.quadiant.com/Government-Equipment-Lease-Terms-USPS-Dealer-V1-2020](http://www.quadiant.com/Government-Equipment-Lease-Terms-USPS-Dealer-V1-2020), and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

\*\*\*\*\* SEE PURCHASE ORDER \*\*\*\*\*

Authorized Signature	_____ Print Name and Title	_____ Date Accepted
<i>Catherine Braisted</i> Accepted by Quadiant Inc. and its Affiliates	Catherine Braisted Director Contracts & Asset Management	8/26/2020   Date Accepted



## ADDENDUM TO AGREEMENTS

This Addendum to Agreements is by and between Quadient Leasing USA, Inc. ("Quadient Leasing"), Quadient, Inc. ("Quadient") and BALDWIN COUNTY CENTRAL ANNEX ("Customer") with reference to the following:

A. Quadient Leasing and Customer are entering into a Product Lease Agreement (the "Lease"), pursuant to which Quadient Leasing will lease products to Customer.

Ⓜ

B. Concurrently herewith, Quadient and Customer are entering into an Online Services and Software Agreement (the "OSS Agreement") pursuant to which Quadient will make certain other services available to Customer.

C. Any defined term used herein shall have the same meaning as in the Lease, or the OSS Agreement.

In consideration of the mutual covenants contained herein, and in the Lease, and the OSS Agreement, the parties agree to amend the OSS Agreement as follows:

1. Section 2, titled "License Grant and Additional Terms" is hereby amended to add the following to the end of this section: "Your use of the Services is limited to the number of Electronic Certified Mail pieces (each an "eCert") indicated on the Order Form ("Annual Volume Limit"). In the event You exceed the Annual Volume in any year, You agree to pay an overage charge for each eCert used over the Annual Volume Limit as outlined below (the "Overage Charge"). The Overage Charge will be determined as a product of the number of eCerts You process in excess of the Annual Volume Limit multiplied by the Overage Charge associated with tier for the excess as set forth below:"

Annual Volume: Band (# of eCerts) *	Overage Charge
1-500	\$ 0.38
501-1,000	\$ 0.36
1,001-2,000	\$ 0.35
2,001-4,000	\$ 0.26
4,001-8,000	\$ 0.25
8,001-12,000	\$ 0.24
12,001-16,000	\$ 0.22
16,001-32,000	\$ 0.21
32,001-64,000	\$ 0.20
64,001-96,000	\$ 0.19
96,001-128,000	\$ 0.17
128,001-256,000	\$ 0.16
256,001-384,000	\$ 0.14
384,001 and above	\$ 0.12

\* Volume bands renew annually

The Lease, OSS Agreement, and this Addendum contain the complete understanding and agreement between the parties hereto, and supersede all representations, understandings or agreements prior to the execution thereof. Any changes or additions to the foregoing agreements will be valid only if they are in writing and signed by the appropriate parties.

In the event of any conflict between the terms of the Lease, OSS Agreement, and this Addendum, the terms of this Addendum shall control.

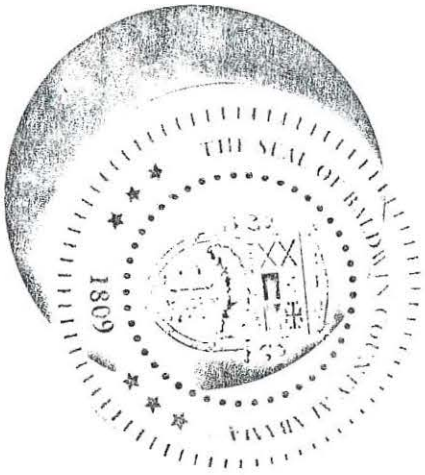
The parties have caused this Addendum to Agreements to be executed by their duly authorized representatives on the date set forth below.

**Customer:**

By: Billie Jo Underwood  
Printed Name: Billie Jo Underwood  
Title: Chairman  
Date: 9/14/2020

**Quadient Leasing USA, Inc.**

By: Catherine Braisted  
Printed Name: Catherine Braisted  
Director Contracts & Asset Management  
Title: 8/26/2020  
Date: \_\_\_\_\_



**Quadient, Inc.**

By: Catherine Braisted  
Printed Name: Catherine Braisted  
Director Contracts & Asset Management  
Title: 8/26/2020  
Date: \_\_\_\_\_



# COUNTY COMMISSION

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4. CHARLES F. GRUBER

September 14, 2020

Sharp Electronics Corporation  
Dept. CH14272  
Palatine, IL 60055-4272  
ATTN: Nicole Wronsky

**REFERENCE:** Rental of Six (6) New Copy Machines for Various Departments for the Baldwin County Commission

Dear Ms. Wronsky:

The Baldwin County Commission during an emergency special meeting on September 14, 2020, approved the rental agreements with your firm for six (6) new copy machines off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows:

**Location: Baldwin County Parks Department – Silverhill, AL**

Model: MX-B350W  
Price: \$28.50/month  
Excess Charge/copy: \$0.0092/BW

**Location: Baldwin County Building Maintenance Department – Bay Minette, AL**

Model: MX-B350W  
Price: \$32.95/month  
Excess Charge/copy: \$0.0092/BW

**Location: Baldwin County Animal Shelter – Summerdale, AL**

Model: MX-5071  
Price: \$197.00/month  
Excess Charge/copy: \$0.0054/BW, \$0.0400/Color

**Location: Baldwin County Judge of Probate – Fairhope, AL**

Model: MX-B376W  
Price: \$42.96/month  
Excess Charge/copy: \$0.0092/BW